



## ASHLAND FAMILY YMCA 2021 Y CARES Information Sheet

**WELCOME TO Y CARES** It is our top priority to provide a safe and healthy environment for our participants. We strive to provide a warm and nurturing atmosphere, allowing kids to have fun, make friends, challenge themselves and experience growth. The Y's Core Values of Caring, Honesty, Respect and Responsibility serve as the cornerstone to our program.

### CONTACT INFORMATION

Senior Program Director, Kelsey Rittenhouse (541) 482-9622 ext 313 or [kelsey@ashlandymca.org](mailto:kelsey@ashlandymca.org)  
Youth Program Coordinator, Keysha Porter (541) 482-9622 ext 308 or [keysha@ashlandymca.org](mailto:keysha@ashlandymca.org)

**LEADERSHIP:** The Y staff-to-child ratio of one to fifteen or lower is maintained to create an environment where children have the opportunity to learn, grow, and thrive. Through background checks, experience and staff meetings, our staff are trained to provide a warm, accepting, well-supervised environment.

**PROGRAM:** Y Cares will follow all current COVID-19 childcare measures including requiring face coverings, frequent disinfecting and frequent hand washing. We are committed to serving students engaged in learning in the Ashland School District, by providing high quality care options, Monday through Friday. Y Cares is taking a holistic approach to the academic enrichment of every student by providing a well-rounded program that includes; character building, physical activity, STEM, art, and more! Participants will receive homework help, along with dedicated time to complete school assignments. Y staff will encourage social and emotional development of each child while building upon the Y's core values. Y Cares is for children in kindergarten to 6<sup>th</sup> grade. Youth ages 5 and over will need to wear a face covering. Face coverings may be taken off during outdoor times when children are 6ft apart or while swimming.

**PROGRAM DAYS, HOURS & PRICES:** Y Cares operates on the Ashland School District's calendar of normal school days. There will be no program on Monday, May 31, 2021. The last day of school is Friday, June 18, 2021.

4 days a week: M/TU/TH/F Price: \$340/ \*\*\$240 *May 2021*

5 days a week: M/TU/W/TH/F Price: \$500/ \*\*\$400 *May 2021*

4 days a week: M/TU/TH/F Price: \$255/ \*\*\$180 *June 2021*

5 days a week: M/TU/W/TH/F Price: \$375/ \*\*\$300 *June 2021*

*\*\*Family membership rates apply. In order to receive the family membership rate one adult and each child registered must be an active member.*

*all dates and fees are subject to change*

**FINANCIAL ASSISTANCE:** Pre-qualified financial assistance is available to those who can provide an updated award letter for free and reduced lunch. 50% financial assistance will be awarded for one child and 60% financial assistance will be awarded for two or more children participating. Please email your free and reduced lunch letter to [kelsey@ashlandymca.org](mailto:kelsey@ashlandymca.org) with your registration form for Y Cares. Please

note that you must fill out a scholarship application for additional assistance for any programs other than Y Cares.

Financial assistance may be available for families who do not qualify for free and reduced lunch. Please stop by the Member Services desk to pick up an application or complete the [fillable application on our website](#). Financial Assistance MUST be in place before registering your child.

**REGISTRATION:** Registration is on a monthly basis, Monday–Friday. There is a \$20 non-refundable; non-transferable deposit for each month. A Registration Form and Health Form must be completed before a child may attend. The child(ren) must be enrolled in an ASD school to be eligible for Y Cares. We will have other enrichment programs, classes and lessons for families who do not need childcare.

**PAYMENT:** Monthly tuition will be automatically deducted from your checking or credit card account the first of each month. All cancellations must be sent to [kelsey@ashlandymca.org](mailto:kelsey@ashlandymca.org) by the 25<sup>th</sup> of the prior month in order to receive a refund minus the deposit. After tuition has drafted, no refund is available. A valid billing method that does not decline is required to be on file. A \$20 bank fee applies if your payment is returned unpaid. Your child will be suspended from the program if tuition is not paid in full by the 1<sup>st</sup> of the month. You are responsible for all fees accumulated as a result of your child's participation in the program.

**LOCATION:** Y Cares will take place in different rooms at the Ashland Family YMCA. Our spaces are designed to comply with state and local guidelines for safety and physical distancing. Groups will be limited to 20 children, and they will be grouped by grade and school to the best of our ability.

**DROP OFF & PICK UP:** On M/TU/TH/F your child will ride an Ashland School District bus to the Y after school is over at 2:50p. You can pick up from the YMCA as late as 6p. Drop off and pick up will be at the outside door of the Kids Club Room, down the ramp on the left side of the building. Drop off for Wednesdays is from 7:45a–8:15a. *We will NOT be able to take any children after 8:15a on Wednesdays.* Pick up on Wednesdays is from 4:30p–6p. If you need to pick your child up early, please notify us at drop off.

- We ask that only one person be there to drop off/pick up the child.
- The person dropping off/picking up the child MUST wear a face mask.
- Adults who enter the facility will be required to wear a face mask. You will need to stay physically distanced. We ask you only come inside if necessary.

**PICK-UP AND AUTHORIZATION:** Children may come and go as they please. *Only persons authorized on the health form are allowed to pick your child up.* This is to ensure the safety of the child. Any authorized adult must know the family password. The family password will be a word or phrase of your choosing that you add to your child's health form. We will ask for the family password at pick-up until we become familiar with the adult. Asking for a family password instead of a photo ID helps us to maintain physical distancing and limits the transfer of items between our staff and the adult. If your child stays later than 12p for morning care or 6p for afternoon/all-day care, a \$1.00 per minute late fee begins and will be billed to your account on file the following week. With written parent permission, your child may sign themselves out of Y Cares. After 12:05p/6:05p a Y staff member will attempt to contact a parent or emergency contact person to pick up the child. If no one can be contacted by 12:30p/6:30p, the local police may be contacted. CPS may also be notified about the situation.

**WHAT TO BRING:** Each child should bring a face mask, electronic learning device (for Wednesdays), headphones and appropriate school supplies. Your child will have an assigned cubby to keep their belongings and supplies in. Please make sure everything is marked with your child's name. Please make sure your child knows how to log into their school's learning platforms, how to operate their devices and software. *Each child should pack two snacks, a water bottle and (lunch for Wednesdays).* Please dress comfortably.

**DISCIPLINE:** In any program, it is necessary to set limits and guidelines to provide for the emotional and physical security of the children and staff and to preserve the equipment and building. When a situation arises that requires discipline, the staff will: 1st - remind the child in a positive manner what the rules are and why they exist; 2nd - remove the child from the negative situation and redirect; 3rd - if problems persist, discuss the situation with the parent to find a solution; 4th - if there is not resolution of the problem, or if the problem is violent in nature, the YMCA reserves the right to remove a child from the program.

**HEALTH & ABSENTEEISM:** If your child will be absent, please email [kelsey@ashlandymca.org](mailto:kelsey@ashlandymca.org) or text our phone at 541-951-1249 ASAP with the reason for the absence. Children who are ill or have communicable ailments (i.e., chickenpox, lice, nits) may not attend. If a child does not attend in-person learning for that day, they are not allowed to come to the Y. You must notify both the Y and the school if your child will not be attending. There is no credit given for sickness or missed days, and no substitutions are made. **A \$5.00 Un-Notified Absence Fee will be applied each day the parent fails to notify the YMCA that their child will not attend on a regularly scheduled day.** After the 3<sup>rd</sup> un-notified absence, the fee will increase to \$10. The fee will be charged to the account on file.

**HEALTH SCREENING QUESTIONS:**

Before bringing your child to the YMCA you acknowledge that you answer NO to all of the following.

**1. Does anyone have a fever?**

If they have a temperature of 100.4 Fahrenheit or over, they must be excluded.

**2. Has the child been exposed to a person with a positive case of COVID-19 in the past 14 days?**

If so, was the exposure during the time from 2 days before until 10 days after the person with COVID-19 started having symptoms? (This is the time they would have been infectious.) If the person with COVID-19 never had symptoms, use the time period of 2 days before the test was taken until 10 days after the infectious period.

**3. Has the child been exposed to a person with a presumptive case of COVID-19 in the past 14 days?**

If so, was the exposure during the time from 2 days before until 10 days after the person with presumptive COVID-19 started having symptoms? (This is the time they would have been infectious.)

- A "presumptive" case means the person was exposed to someone with COVID-19 and the presumptive adult or child showed symptoms in the past 10 days. If they answered yes to either question 2 or 3, the child or adult must quarantine for 14 days. The 14-day quarantine starts on the day that child or adult last had contact with the COVID-19 case.

**4. Is the child experiencing new loss of taste or smell, unusual cough, shortness of breath, or fever?**

“Unusual cough” means something not normal for this person (e.g., allergies, asthma). If yes to question 4, that person must be excluded from the program for at least 10 days, and be symptom-free for at least 24 hours. If they get a negative COVID-19 test that was taken before the 10 days is up, they can return once they have been symptom-free for 24 hours.

- With regard to people who only have a fever (without any cough or difficulty breathing), if the person has been checked by a medical professional and is cleared, they can remain in or return to the program following the documented direction of the medical professional and fever-free for at least 24 hours.