

**ASHLAND FAMILY YMCA**  
**YMCA Camp DeBoer**

Job Title: Kitchen Assistant/Housekeeping  
Reports to: Camp Head Cook  
Dates: Approx. July 11<sup>th</sup> – October 15<sup>th</sup>

**POSITION SUMMARY:**

To assist the Head Cook in preparing and serving nutritious meals and in maintaining the cleanliness and sanitation of the kitchen and dishwashing area.

**ESSENTIAL FUNCTIONS:**

1. Assist in the daily operations of the camp food service.
  - ♦ Assist in the preparation of food as the menu indicates including washing and peeling.
  - ♦ Set up food, supplies, and utensils for dining hall distribution.
  - ♦ Store food and leftovers at proper temperature.
2. Assist in routine sanitation of the kitchen and related equipment.
  - ♦ Clean and maintain all food-preparation and storage areas.
  - ♦ Wash all dishes, serving and preparation equipment, and utensils according to regulated washing methods and temperatures.
  - ♦ Reduce waste, reuse items, and recycle as indicated through the camp's procedures.
3. Assist in the preparation and packaging of food for use outside the camp dining hall.
  - ♦ Work with cooks and other staff in reviewing pack out requests to ensure adequate and accurate amounts and variety.
  - ♦ Prepare and store pack out food according to camp and health code procedures.

**JOB REQUIREMENTS:**

**Qualifications:**

- ♦ Desire to work in the food Experience in a food service setting preferred.
- ♦ Knowledge of food preparation and serving, storage of food and dishwashing procedures is preferred.
- ♦ Must successfully pass criminal background check.

**Knowledge, Skills, and Abilities:**

- ♦ CPR/AED certification required.

**Physical Aspects of the Job:**

- ♦ Ability to effectively communicate orally and in writing.
- ♦ Physical ability to lift and carry 50 pounds.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards of the site and facilities and camper and staff behavior.
- ♦ Physical mobility and endurance to perform tasks while standing/walking for long periods of time (60 minutes or more).
- ♦ Ability to safely and properly use kitchen equipment.

Relationships:

- ♦ Kitchen staff have a designated relationship with their supervisors, and through them may relate directly or indirectly to program staff and counselors related to integration of the food service in the mission and program goals of the camp. Cooks will often have direct communication with the camp nurse related to dietary needs of campers and staff.

**COMPENSATION:**

- ♦ \$350 per week dependent on experience, onsite housing needs, room/board package.
- ♦ Flexible housing and working options for all candidates/families.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The statements of this job description are intended to describe the general nature and level of work being performed by people hired for this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position.