

**ASHLAND FAMILY YMCA
YMCA Camp DeBoer**

Title: Program Counselor

Supervisor: Camp Operations Director

Seasonal Dates: July 10th – August 5th, 2022

Compensation: \$375-425/week

Housing (in camper cabins) and meals are provided during camp sessions and training.

POSITION SUMMARY:

YMCA Camp DeBoer is brand new camp and conference center on beautiful Lake of the Woods, in Southern Oregon! We are looking for seasonal camp staff to join our team for an exciting summer where you can have real positive impact on kids while building camp memories of friendship and fun.

Program counselors live and work in a camper cabin, with a co-counselor, to provide constructive, responsible leadership and guidance for a cabin group of 12-14 children ages 6-13. Program Counselors are the primary staff in charge of providing thoughtful and engaging programs and activities for campers. Program counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and daily living skills.

Program counselors live in a cabin with a cabin counselor. While both staff live in the cabin and provide leadership for campers, program counselors will be in charge of a program area during the week where they will manage safety, equipment storage and cleaning, and be the primary leaders of that program throughout the week, such as: archery, arts & crafts, court sports and games, group games, and various waterfront activities.

ESSENTIAL FUNCTIONS:

1. Assist in the direction, supervision, and organization of campers in their living unit, within activities and throughout the camp in order to meet the intended camper outcomes.
 - Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
 - Assure campers are properly supervised at all times.
 - Be aware of and implement safety guidelines.
 - Other duties as assigned.
2. Oversee the implementation of program activities for campers within the mission.
 - Responsible for leading and assisting with the leading of activities.
 - Actively participate in all program areas as assigned.
 - Provide for the progression of activities within the framework of individual and group interests and abilities.
 - Lead program areas such as waterfront, nature, all camp activities, arts and crafts, sports, archery, and others as directed.
 - Responsible for program equipment cleanliness and organization.
3. Maintain high standards of health and safety in all activities for campers and staff.
 - Provide the daily care of each camper within your supervision including recognition of personal health needs.

- Ensure that campers receive their medications as directed by the health care manager.
 - Be alert to campers and staff needs and assist them with personal and/or health problems, and discuss with camp health manager and/or camp operations director when appropriate.
 - Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
4. Be a role model to campers and staff in your attitude and behavior.
- Follow and uphold all safety and security rules and procedures.
 - Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.

JOB REQUIREMENTS:

- High school diploma.
- Six months or more of camp or related experience preferred.
- Positive attitude and previous experience with children and diverse populations.
- Knowledge and skills in program activities and related equipment set-up, and the ability to instruct participants in age appropriate techniques.
- Preferred: Knowledge and skills in camper and peer leadership, group and interpersonal dynamics, child behavior and typical camp activities.
- CPR, First Aid, AED certifications, online trainings and Child Abuse prevention training within 30 days of hire date.
- **Lifeguard certification strongly preferred.** Ability to get certified after hire if interested.
- **Must successfully pass background check/drug test.**

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Regularly required to talk or hear. The employee is frequently required to stand, walk, use hands, and reach with hands and arms.
- Occasionally required to sit, climb or balance, and stoop, kneel, crouch, or crawl.
- Must frequently lift or move up to 50 pounds and occasionally lift or move a higher amount.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Must participate in programming outdoors.

Signature: _____ Date: _____

The statements of this job description are intended to describe the general nature and level of work being performed by people hired for this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required o