

**ASHLAND FAMILY YMCA**  
**Job Description: Summer Day Camp Counselor**

**Title:** Summer Day Camp Counselor  
**Supervisor:** Youth Program Coordinator  
**Job Hours:** Monday – Friday; 7:45a-6:15p, hours vary. Can work up to 40 hrs/week

**POSITION SUMMARY:**

The Ashland Family YMCA is looking for fun, responsible and mature individuals to be positive role models for youth this summer in our day camp programs! As a Summer Day Camp Counselor, you will be responsible for directly supervising a group of campers, leading daily activities, and creating positive, nurturing relationships with the children and their families. You will have to opportunity to work in our various day camp settings: Discovery Day Camp (ages 4 and 5), Sports Day Camp (ages 5-15), Traditional Day Camp (ages 6-11), and Extended Care (after camp care). Our summer day camps run from June 13-August 26.

**JOB REQUIREMENTS:**

- Must have previous experience working with children
- Excellent communication and interpersonal skills
- Desire and ability to work with children of all ages
- Creative, dependable, fun, honest, responsible, understanding, and mature; able to supervise and maintain good relationships with children, parents and other staff
- Ability and willingness to fulfill responsibilities in accordance with program goals
- Knowledge and skills in leadership, child development, crafts, games, songs, sports, etc.
- Maintain professional attitude, appearance and manner
- Must maintain current CPR certification
- Must successfully pass a criminal background check
- Be able to lift or carry objects up to 50 lbs. in various forms
- Required to sit, stand, or maintain physical activity for extended periods of time

**ESSENTIAL FUNCTIONS:**

- Supervises a group of children.
- Leads daily schedule and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values.
- Ensure children are aware of rules and daily scheduled routines.
- Adheres to program standards including safety protocols and maintains equipment, materials and cleanliness of camp spaces. May need to assist with opening and closing procedures.
- Attends staff meetings and trainings.
- Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies. Track camper's whereabouts and helps with attendance tracking.
- Cultivates positive relationships and maintains effective communication with parents, children and other staff. Models relationship-building skills in all interactions.
- Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings. Required to sit, stand, or maintain physical activity for extended periods of time.
- Performs other duties as assigned.

Signature \_\_\_\_\_

Date \_\_\_\_\_

The statements of this job description are intended to describe the general nature and level of work being performed by people hired for this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position.