

ASHLAND FAMILY YMCA
Job Description: ChildWatch Attendant

Title: ChildWatch Attendant
Supervisor: Youth & Family Programs Director
Job Hours: Monday-Saturday. Morning and afternoon shifts available; hours vary.

POSITION SUMMARY:

We are looking for responsible and fun individuals to work with children ages 12 weeks to 6 years of age. This position will be responsible for providing a safe, caring and enriching environment for ChildWatch participants. You will provide direct supervision of a group of children in an open play program setting while parents are in the facility. This position helps oversee the day-to-day running of ChildWatch and provides high-quality childcare.

JOB REQUIREMENTS:

- Excellent communication and interpersonal skills
- Desire and ability to work with children ages 12 weeks to 6 years old
- Required to sit, stand, or maintain physical activity for extended periods of time
- Be able to hold and lift children (10 lbs. and up)
- Demonstrate responsibility and dependability
- Ability to supervise multiple children at a time
- Ability and willingness to fulfill responsibilities in accordance with program goals
- Knowledge and skills in, crafts, games, songs, etc.
- Maintain professional attitude, appearance and manners
- Must maintain current CPR certification and complete child abuse prevention trainings
- Must successfully pass a criminal background check

ESSENTIAL FUNCTIONS:

- Supervises a group of children.
- Plans and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values.
- Ensure children are aware of rules.
- Adheres to program standards including safety and cleanliness standards; maintain cleanliness of room and toys.
- Serves as a positive role model and demonstrates professional behavior
- Promotes a positive approach to supervision, communication, and interactions with the children and their parents.
- Demonstrates a working knowledge of the YMCA childcare policies; ensures the program meets the highest standards of excellence.
- Cultivates positive relationships and maintains effective communication with parents, children and other staff.
- Performs other duties as assigned.

Signature _____

Date _____

The statements of this job description are intended to describe the general nature and level of work being performed by people hired for this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position.