BIRTHDAY PARTY FAQ

WHAT TIMES ARE BIRTHDAY PARTIES OFFERED?

Gymnastics, Ninja and Bounce House parties: Saturday:11:30a-1:30p or 2p-4p Pool parties: Saturday:11:30a-1:30p or 2p-4p Wibit parties: Only offered on the first Saturday of the month from 11:30a-1:30p

HOW LONG ARE YMCA BIRTHDAY PARTIES?

Birthday parties are scheduled for 2 hour time slots. The first hour is spent doing the activity of your choice and 45 minutes is for eating cake, opening presents, etc. The last 15 minutes are set aside for cleaning up.

HOW MANY KIDS CAN ATTEND?

Each party allows for up to 15 participants, including the birthday child. For an additional \$8 per child, you can add have up to 20 participants total. Additional participants may not be added after the Wednesday prior to the party.

HOW MUCH DOES IT COST?

Pool, Gymnastics or Ninja Party: Y-Members: \$200 / Community: \$230 **Wibit or Bounce House Party:** Y-Members: \$260 / Community: \$290

WHAT IS INCLUDED IN THE FEES?

- One hour of the activity (the first hour of your time slot)
- Our Birthday Party Coordinator at your service! Our Coordinator will handle all aspects of your reservation and communicate with you every step of the way. Additionally, they will help set up, clean up, and assist with any party activities you have during your reservation.
- For Pool, Wibit, and Gymnastics/Ninja parties: Private room with tables and chairs for 45 minutes after the activity. Private Room use is limited to food, presents, and party games. The last 15 minutes of your party reservation is set aside for cleaning. All party participants must be out of the room at the end of the two hour reservation.
- For Bounce House parties, tables and chairs will be set up on the basketball court so you can enjoy all the party festivities in one place.

HOW DO I RESERVE MY PARTY?

Please fill out the PARTY RESERVATION REQUEST FORM and drop it off at the front desk or email the completed form to <u>birthday@ashlandymca.orq</u>. Our Birthday Party Coordinator will contact you within 3 business days about your reservation and take your deposit if we are able to host your party on the requested date.

HOW FAR IN ADVANCE DO I NEED TO RESERVE MY PARTY?

We ask that all parties are booked at least two weeks in advance. This allows us adequate time to ensure that we have the availability and staff available to host your party and/or make any changes. We cannot guarantee that we can accommodate a party with less than two weeks notice.

WHEN IS PAYMENT FOR THE PARTY DUE?

A non-refundable, non-transferable deposit of \$75 is required when our Birthday Party Coordinator calls or emails to confirm your reservation. The remaining balance will be scheduled to draft from a billing method on file two weeks prior to the party. If payment is not received at that time, your reservation will be cancelled. If your party is within two weeks of the date you submit your request, the full balance must be paid at the time of confirmation.

WHAT IS YOUR CANCELLATION POLICY?

Written notice to cancel your reservation MUST be sent to <u>birthday@ashlandymca.orq</u>. If you cancel 7 or more days in advance, you will receive a 75% refund. There is no refund for cancellations that are received 6 or less days before the party.