



ASHLAND FAMILY YMCA 2025-2026 Afterschool Care Registration Information

WELCOME TO AFTERSCHOOL CARE WITH THE ASHLAND FAMILY YMCA! It is our top priority to provide a safe and healthy environment for our afterschool participants. We strive to provide a warm and nurturing atmosphere, allowing kids to have fun, make friends, challenge themselves and experience growth.

DIRECTOR CONTACT INFORMATION:

Keysha Porter, (541) 482-9622 ext. 308 or youth@ashlandymca.org

SITE CONTACT INFORMATION:

Bellview cell phone: 541-890-7386

Helman cell phone: 541-951-3353

Walker cell phone: 541-951-1249

YMCA phone: Phone number to be provided at a later date

PROGRAM: A staff to child ratio of one to fifteen or lower is maintained to create a safe environment. Our afterschool program is for children enrolled in the Ashland School District, in grades K-5th. We use the S.C.A.L.E.D. curriculum which incorporates STEM, Career-connected Learning, Arts, Literacy, Education and Diversity & Global Learning so participants experience a wide variety of activities! Participants will also have opportunities to do homework and enjoy indoor and outdoor active play. Your child will be provided with an afterschool snack. *Please keep personal items and valuables at home.*

PROGRAM DAYS & HOURS: Our afterschool program operates on the Ashland School District's calendar of normal school days from dismissal time to 6:00p. **If there is no school, there is no Afterschool Care.** Our all-day childcare option, known as School's Out Days, are available during select school holidays, breaks, conference and in-service days. Additional fees and separate registration is required for School's Out Days unless your child is enrolled in the Afterschool Care PLUS plan. Please see attached calendar (page 4) for tuition payment dates and School's Out Days.

REGISTRATION: A Registration Form (pages 5-7) and Health Form must be completed before a child may attend our afterschool program. Enrollment is based on monthly contracted days per week, and children may be enrolled 3 or 5 days a week. We also have a 2 day a week option for those who are enrolled in an activity at the Y. Registration is for the entire school year. *In order to receive the member rate, you must have an active family membership at the time of registration.* Upon registration, **you will be charged the \$50 non-refundable, non-transferable School Year Deposit.** This holds your child's spot in the program each month.

PICK-UP AND AUTHORIZATION: Children may come and go as they please. With written parent permission, your child may sign themselves out of our afterschool program. *Only those authorized on the health form are allowed to pick your child up.* To ensure the safety of the child, any authorized adult **must have a photo ID or know the family password** until our staff become familiar with the person picking up.

LATE FEES: If your child stays later than 6p, a \$1.00 per minute late fee begins and will be billed to your account on file the following week. After 6:05p, a YMCA staff member will attempt to contact a parent or emergency contact person to pick up the child. If they are unable to reach someone by 6:30p, the local police may be contacted. CPS may also be notified about the situation.

LOCATION AND TRANSPORTATION: We provide Afterschool Care at Bellview, Helman, and Walker elementary schools, as well as on-site at the Y. By signing the registration form, you are authorizing the Ashland School District or an authorized YMCA vehicle to transport your child to the YMCA for activity service and/or field trips. If your child is enrolled in another school than those listed above, you are responsible for providing transportation to the YMCA for Afterschool Care. *Subject to change.*

ACTIVITIES SERVICE: If your child attends YMCA activities (i.e., gymnastics, swimming, soccer, etc.), between **3:15-6:00p (2p on Wednesdays)** you may sign up for Activity Service on a monthly basis for a \$10 fee. With this fee, your child will be transported to the YMCA; our dedicated staff will then make sure your child gets ready for their lesson and they will also take them to and pick them up from their lesson.

To register, please email youth@ashlandymca.org each month with your child's lesson days and times. It is the responsibility of the parent to notify us of their child's lessons and any changes to their schedules. If your child has a sibling, they will also ride the bus to the Y unless you specifically request that they stay on site at their school. **Activity Service is only offered Monday-Thursday.**

ABSENTEEISM: The YMCA's responsibility for your child begins when your child checks in with an Afterschool Care staff member. If your child does not show up to their site location, we will first contact the parent and then the school. If your child will not be attending our afterschool program on their regularly scheduled day, you must notify us before school dismissal. There is no credit given for sickness or missed days and no substitutions are made.

A \$5.00 Unnotified Absence Fee will be applied each day the parent fails to notify the YMCA that their child will not attend on a regularly scheduled day. After the 3rd unnotified absence, the fee will increase to \$10. The fee will be charged to the account on file the following week. If your child did not attend school for any reason, they may not come to Afterschool Care.

TUITION & BILLING: Tuition will be automatically deducted from your checking or credit card account 14 days prior to the start of each month. A valid billing method that does not decline is required to be on file. A \$20 bank fee applies if your payment is returned unpaid. Your child will be suspended from the program if tuition is not paid in full by the 1st. You are responsible for all fees accumulated as a result of your child's participation in the program. Please see the attached calendar for tuition billing dates. Please note, tuition for September-May will be the same each month so payments are predictable for families. Only August and June tuition will be prorated. At the time of registration, you will be charged a **\$50 non-refundable, non-transferable School Year Deposit.** Program support is not available for the School Year Deposit, but we can set up a payment plan. 15 days written notice of withdrawal from the program is required via email to youth@ashlandymca.org. If you withdraw from the program after that month's tuition has been received, you will not be refunded.

SCHEDULE CHANGES: Your child's schedule will remain the same each month unless you request a schedule change. You are allowed up to two schedule changes for the school year before we charge a \$5 schedule change fee. All schedule change requests must be in writing and emailed to youth@ashlandymca.org. The schedule change will go into effect for the following month. After tuition has drafted, no refund is available.

PROGRAM SUPPORT: If you need financial program support for Afterschool Care or additional programs, you must fill out a Membership & Program Support application. Please stop by the Member Services desk to pick up an application or complete the fillable application on our website. Program Support **MUST** be in place before registering your child. Please note that it can take up to 2 weeks for the Program Support Committee to process your application.

HEALTH & SICK POLICY: A current, signed Health Form is required for participation. Children who are ill or have communicable ailments (i.e., chickenpox, lice, nits) may not attend. If your child is absent from school due to illness, they may return to the program when they are allowed to return to school. *If your child did not attend school for any reason, they may not come to Afterschool Care on that day.*

DISCIPLINE: In any program, it is necessary to set limits and guidelines to provide for the emotional and physical security of the children and staff and to preserve the equipment and building. Our Youth Development Handbook, which includes a detailed description of all our policies including our discipline policy, is available on our website.

PHOTO RELEASE: Your child may be photographed/recorded and said photos or videos may be used for Y promotional materials (if NOT ALLOWED, please also write this on your child's health form)

2025

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2026

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May


S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						


June


S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2025-2026 Afterschool Care Tuition and School's Out Day Calendar

KEY

Tuition payment due for following month (i.e. on July 18 you will pay for August tuition) 

School's Out Day at the Y 

No Afterschool Care or School's Out Day 

IMPORTANT DATES

First day of Afterschool Care:
Monday, August 25
12:30p release time

Kindergarten:
TRAILS will start on August 25.
For Bellview, Helman, and Walker families- date to still be determined

Last day of school:
Friday, June 5, 2026- 12:30p release. ALL Afterschool Care participants will be transported to the YMCA.

2025–2026 Afterschool Care Schedule Options & School’s Out Days

Please carefully read over the schedule options below. You will select your child’s plan/schedule on the next page.

<p style="text-align: center;">Afterschool Care PLUS</p> <p>Afterschool Care PLUS allows for participation on regular school days per the Ashland School District 2025-2026 Calendar and <u>ALL</u> School’s Out Days the Y offers.</p>	<p style="text-align: center;">Monthly Tuition 5 days per week</p>
<p>Tuition includes afterschool care Monday-Friday and School’s Out Days (7:30a-6p). Your child will automatically be registered for all the dates below.</p> <p>October 13 November 11, 24, 25 December 22, 23, 29, 30, 31** January 2, 23 February 16, 17,18, 19, 20 March 23, 24, 25, 26, 27</p> <p><i>** 12/31 School’s Out Day will end at 2p</i></p>	<p style="text-align: center;">\$375 Y-member \$415 Community</p>
<p style="text-align: center;">Afterschool Care</p> <p>For participation only on regular school days per the Ashland School District 2025-2026 calendar (first day of school-last day of school). Tuition includes afterschool care on all regular and early release school days your child is registered to attend.</p> <p><i>*Please note: School’s Out Days are <u>not</u> included in this option. You must register for School’s Out Days separately.</i></p>	<p style="text-align: center;">Monthly Tuition <i>*2 days a week offered for Activity Service ONLY*</i></p>
<p>ACTIVITY SERVICE ONLY- 2 days/week Monday Tuesday Wednesday Thursday</p> <p><i>**For this option, your child must be enrolled in a YMCA activity at least one day a week. Activity Service is only available Monday-Thursday.</i></p>	<p style="text-align: center;">\$199 Y-member \$239 Community</p>
<p>3 days/week Monday Tuesday Wednesday Thursday Friday</p>	<p style="text-align: center;">\$230 Y-member \$270 Community</p>
<p>5 days/week</p>	<p style="text-align: center;">\$325 Y-member \$365 Community</p>
<p style="text-align: center;">School’s Out Days</p> <p>For those who need care on non-school days and school breaks. Care is offered from 7:30a-6p on most School’s Out Days and you can register for as many days as you need. <i>A \$10 non-refundable, non-transferable deposit per day is due at the time of registration.</i></p>	<p style="text-align: center;">Fees *price per day, per child</p>
<p>*If your child is enrolled in Afterschool Care and you do not have financial assistance in place, you will receive a 20% discount for all School’s Out Days.</p> <p>October 13 November 11, 24, 25 December 22, 23, 29, 30, 31** January 2, 23 February 16, 17,18, 19, 20 March 23, 24, 25, 26, 27</p> <p><i>** 12/31 School’s Out Day will end at 2p</i></p>	<p style="text-align: center;">\$45 Y-member \$75 community</p>

Afterschool Care PLUS & School’s Out Days: If you select the Afterschool Care PLUS plan, please note that your child will be registered for ALL of the School’s Out Days we offer. We ask that you notify us at least a week ahead of time, via an email to youth@ashlandymca.org, if your child will not be attending so that we may open up the spot for another child. Failure to notify us within this timeframe will result in a \$5 Unnotified Absence Fee.

There will be no School’s Out Day or Afterschool Care on the following dates due to the Y being closed and/or staff training: Labor Day, October 10, Thanksgiving, Christmas, New Year’s Day, MLK Jr. Day, and Memorial Day.



ASHLAND FAMILY YMCA 2025-2026 Afterschool Care Registration Form

Name of Child _____ DOB ____/____/____ Age _____

Address _____ City _____ Zip _____

School _____ Grade _____ Teacher _____

Child lives with: ___ both parents ___ mother ___ father other _____

Parent/Guardian 1 _____ Parent/Guardian 2 _____

Employer _____ Employer _____

Cell Phone _____ Cell Phone _____

Secondary Phone _____ Secondary Phone _____

Email _____ Email _____

SCHEDULE: Please put an X next to the schedule/days that you would like to enroll your child for:

___ Afterschool Care PLUS (includes care Monday-Friday on regular school days and all School's Out Days the Y offers)

___ Activity Service ONLY, 2 days/week ___ Monday ___ Tuesday ___ Wednesday ___ Thursday

___ 3 days/week ___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday

___ 5 days/week

School's Out Days: If your child is enrolled in regular Afterschool Care, you must register and pay separately for School's Out Days. If you would like us to register your child for any of these days, please circle the date(s) below. By doing this, you are acknowledging that you will be charged a \$10 non-refundable, non-transferable deposit per School's Out Day at the time of registration.

October 13

November 11, 24, 25

December 23, 29, 30, 31**

**12/31 School's Out Day ends at 2p

January 2, 23

February 16, 17, 18, 19, 20

March 23, 24, 25, 26, 27

PLEASE READ THIS INFORMATION CAREFULLY, FOLLOW THESE GUIDELINES, AND INITIAL NEXT TO EACH STATEMENT

- I have received and read over the Afterschool Care Registration Information Sheet. I understand that at the time of registration, I will be charged the \$50 School Year Deposit and any other fees that are due at that time, including first month's tuition and/or \$10 deposits for School's Out Days.
- Tuition payment is due 14 days prior for the upcoming month via scheduled payment from a specified checking or credit card account. I am responsible for all fees accumulated as a result of my child's participation in the program. Failure to pay tuition before the 1st of the month may result in my child's suspension from the program.
- I will notify the YMCA ahead of time if my child will not be attending on one of their regularly scheduled days. A \$5.00 Unnotified Absence Fee will be applied and charged to my account on file each day I don't notify the YMCA. No credit will be given for sick or missed days and substitutions are not allowed.
- I understand that the program will operate on regular and early release school days per the Ashland School District calendar. *If there is no school, there is no Afterschool Care.* School's Out Days are available during select school holidays, breaks, conferences, and in-service days. Additional fees and separate registration are required if your child is not enrolled in the PLUS plan.
- A \$1.00 per minute late fee will be applied for pick-up after 6p and charged to my account on file. A continuation of late pick-ups may result in my child's suspension from the program.
- If applicable, I understand program support must be approved and in place prior to registration. I understand in order to receive the member rate, we must have an active family membership in place prior to registration.
- I understand that by signing this form, I authorize my child to be transported from their school to the YMCA in and Ashland School District bus or authorized YMCA vehicle.
- In case of minor injury, I hereby authorize a program leader to administer basic first aid to my child.
- In case of sickness or accident, I hereby authorize the YMCA to secure medical attention, including transportation, for my child if unable to communicate with me. I understand that participants in the Ashland Family YMCA programs are not covered by medical, dental, or accident insurance. Each participant must furnish her/his own personal coverage.
- I understand if my child has an IEP, 504 Behavior Management Plan during the school year, I must disclose this to the Y. I must also provide a copy to the Y. As an inclusive organization, the Y will make every effort to accommodate your child's needs. We are unable to offer one-on-one support.
- To the best of my knowledge, my child is free of any potential health problems not listed on the health form which might restrict their participation or any communicable disease which may endanger other children. I understand and agree to NOT send my child to the YMCA if they are experiencing a cough, fever, rash, headache, lice, diarrhea, abdominal pain or any other symptoms that would cause discontent. My child's health form is up to date.
- If my child attends YMCA extracurricular activities (i.e., gymnastics, swimming, soccer, etc.), I will enroll in the class and email the request for Activity Service to youth@aslandymca.org every month.
- I understand that allowing my child to attend the YMCA exposes them to the possibility of COVID-19 and other illnesses. I accept the risk and understand that the YMCA is not liable if my child becomes ill. I understand that if my child does not attend school, they are not able to attend Afterschool Care until they are able to go back to school.

CHILD'S NAME: _____ PARENT'S NAME (Please Print) : _____

PARENT'S SIGNATURE: _____ Date: _____



ASHLAND FAMILY YMCA

2025-2026 Afterschool Care Registration Form

**Completion of this page is required for your registration packet to be complete*

Child's name: _____

What is your child interested in?

What are some things your child is good at?

What does your child find difficult and/or challenging?

What does it look like when your child is upset?

How can we provide support during those times?

Is there anything else you would like us to know about your child?