



BIRTHDAY PARTY RESERVATION REQUEST FORM

Please complete both sides of this form and either drop it off with Member Services to be placed in the Birthday Parties box, or email it to birthday@ashlandymca.org. Our Birthday Party Coordinator will contact you within 3 business days of receiving your request to confirm your reservation and take payment. If you have any questions, please email birthday@ashlandymca.org.

PARTY TYPE (choose one):

POOL

NINJA

WIBIT

GYMNASTICS

TIME (choose one):

Saturday, 11:30a-1:30p

Saturday, 2p-4p

DATE YOU WOULD LIKE TO HAVE THE PARTY: _____

NAME OF RESPONSIBLE ADULT: _____

**This person is required to stay for the duration of the party*

NAME OF GUEST OF HONOR: _____

CHILD'S BIRTHDAY: ____/____/____

PHONE NUMBER: _____

EMAIL: _____

NUMBER OF GUESTS: _____

*Birthday party rates are based on 15 party participants, including the birthday child. Additional children are \$8 each, for up to 20 total.

Please initial below if applicable to the party you selected.

_____ **Pool Party:** Children ages 7 and under must have an adult (18+) in the water at all times. Swim test is required to swim without an adult in the water for ages 8-12.

_____ **Wibit Party:** Children under the age of 8 *and* those that need a life jacket must have an adult in the water with them at all times. Participants must bring their own towels and follow all pool rules.

_____ **All Parties:** All participants will be required to have a waiver signed by a parent or guardian.



TERMS OF AGREEMENT

- The responsible adult listed on the reservation must remain on-site for the duration of the birthday party. They are also expected to help maintain order.
- I understand that my two hour party reservation includes: 1 hour of the activity (this occurs during the first hour of the party), followed by 45 minutes in the party room, and 15 minutes for cleaning up.
- I understand that my party **must** end on time to allow for the next scheduled party.
- Food and beverages must remain in the designated party area at all times.
- Participants are limited to the use of designated party areas. The responsible adult will be responsible for ensuring participants are not traveling to other areas of the YMCA during the party.
- Any deposit placed on the party is non-transferable and non-refundable.
- No smoking, tobacco products, alcoholic beverages, or illegal substances are allowed on the premises. Anyone under the apparent influence of alcohol or illegal substances may not remain on YMCA premises.
- All participants may not show up more than 30 minutes prior to the start of the birthday party.
- The YMCA staff reserves the right to cancel or dismiss any reservation. A full refund will be issued if the YMCA cancels the reservation, however, in the event that a reservation is dismissed for violations of the rules and regulations of the YMCA, no refund will be issued.
- All children participating must have a waiver signed by a parent or guardian.
- All participants must follow general YMCA policies and rules set forth by the Birthday Party Coordinator and any other YMCA staff.
- I have read through the Birthday Party FAQ's and understand all the policies.

By my signature below, I certify that I have read the above agreement and the description of the party I selected and that I fully understand and freely agree to these conditions.

PRINTED NAME: _____

Signature: _____

Date: _____

OFFICE USE ONLY

Date received: _____

Staff initials: _____